



What a parent needs when enrolling a child in preschool



A completed preschool application form.



The identity card of the child's parent or legal guardian (ID card, passport or other valid ID).



A doctor's certificate stating that the child meets the medical requirements for attending preschool (usually a vaccination certificate).



The child's birth certificate (original or certified copy).



If the child is enrolled with a postponement of compulsory school attendance, the parents must provide the primary school principal's decision to grant this.



Other documents that a preschool may require may include: proof of employment, proof of permanent residence, or others that the specific school might need.



In order for the enrolment process to run smoothly and without unnecessary complications, it is important that parents have all the necessary documents with them. The documents must be officially translated.

We recommend that preschools post information about the enrolment date and specific requirements in Czech and English (or other languages) well in advance on the school's website and on an information point outside the building (fence, notice board, display case). Similarly, the preschool can provide this same information to the relevant local educational authority, as multilingual parents may turn there for help in choosing a preschool. When meeting parents with no knowledge of the Czech language, we recommend that preschools consider preparing **basic information** already translated into Czech, or having an **interpreter** present.

